

**MINUTES OF
CITY OF DUVALL
COUNCIL MEETING
11-25-03**

7:00 P.M.

6:00 PM: WORKSHOP - Budget Discussion

The City Council Meeting was called to order by Mayor Nixon at 7:15 PM.

Council Present: Mark Cole, Pat Fullmer, Will Ibershof, Heather Page, Jeffrey Possinger, Greg Von Tobel, Tom Loutsis, Mayor Nixon.

Staff Present: Doreen Booth, Steve Schuller, Chief Merryman, Dianne Nelson, Bruce Disend, Steven Leniszewski, Jodee Schwinn

Oath of Office and Installation of City Councilmembers:

Mayor Nixon administered the Oath of Office to Councilmember Jeffrey Possinger elected to position #2, a 4 year term; Councilmember Heather Page elected to position #6, a 2 year term; and Councilmember Greg Von Tobel elected to position #7, a 4 year term.

City Attorney Bruce Disend noted for the record that the council members were elected not appointed to the council positions. Jodee Schwinn amended the written oath to state “elected” rather than “appointed.”

I. Additions or Corrections to the Agenda:

Under Oath of Office: Correct the term expiration dates to December; Under Consent Agenda add: Payroll in the amount of \$94,169.72; Claims in the amount of \$155,153.31; Under Council add: Will Ibershof.

II. Comments from the Audience:

There were no comments from the audience.

III. Approval of Consent Agenda:

Was moved and seconded (Ibershof-Possinger) to approve the consent agenda which included Payroll in the amount of \$94,169.72; Claims in the amount of \$155,153.31; and the Council Meeting Minutes of 11/13/03. Carried. (7 ayes).

IV. Presentation: None

V. Scheduled Items:

1. Mayor: Mayor Nixon thanked all of the businesses and staff who participated in the holiday lighting event. She also thanked Ray Haley and Puget Sound Energy, and Asplundh. The Mayor acknowledged Puget Sound Energy for their generous donation of the electrical boxes needed to connect the lights.

2. Committee Reports:

a. Economic & Community Development Committee: Councilmember Will Ibershof reported that they have been talking to a hotel developer about the possibility of constructing a hotel in Duvall.

b. Public Works Committee: Councilmember Mark Cole reported the Committee did not meet last week. Right now they are mainly focusing on the wastewater treatment plant project.

c. Community Safety Committee: Councilmember Jeffrey Possinger reported the Committee did not meet. He will have a report for the next *Committee Reports*.

d. Finance & Administration Committee: Councilmember Greg Von Tobel reported the Committee has been working on budget issues and will be bringing the 2004 Budget to December 11th council meeting for approval.

e. Public Outreach Committee: Councilmember Pat Fullmer reminded everybody that the Council will be hosting the "Second Saturday" from 10:00 a.m. - 1:00 p.m. on December 13th. Pat also said the Committee is working on more presentations for upcoming Town Hall Meetings. They are proposing to hold the next Town Hall Meeting the last Tuesday of January.

3. Council:

a. Councilmember Will Ibershof congratulated the newly elected Councilmembers. He reported that King County Councilmember Kathy Lambert had asked him to testify at a King County Budget Hearing on the possibility of the City taking on local permitting for King County's Community Development Department. He also reported that he is still waiting to hear what the outcome of raising NE 124th Street is in the King County Budget.

4. Staff:

a. Doreen Booth reported she is planning on having a draft of the City's Emergency Management Plan ready at the next City Council meeting. She also reported that she will be bringing the City's Hazards Mitigation Plan forward for adoption in January. She explained the Hazards Mitigation Plan must be in place to allow the City to be eligible for FEMA funds in the event of a disaster. Regarding the Downtown Plan, Doreen said that based on recent public input, the Planning Commission will be recommending a lower density of 8 units per acre for part of the Old Town area. That plan will be brought forward for adoption in January. She reported the Mayor will be appointing 3 new planning commissioners to open positions on the Planning Commission in January.

Doreen reported that the Snoqualmie Valley Cities will be asked to adopt a draft Critical Areas Ordinance. Doreen also announced that the Fire Station is still available to hold City Council Meetings and asked Council if there was any interest.

It was moved and seconded (Possinger-Loutsis) to suspend the rules to discuss using the Fire Station Headquarters as the City Council Chambers. Carried. (7 ayes).

Council discussed the advantages of moving the council meetings to the fire station headquarters. There was consensus to move the council meetings to the fire station but Council also asked to be provided with the total costs associated in using the room at the fire station.

It was moved and seconded (Possinger-Loutsis) to return to the rules. Carried. (7 ayes).

b. Steve Schuller, Public Works Director, announced that King County awarded a \$24,000 grant to the City to remove the lead paint and repaint the Dougherty House. Steve reported that the City was not awarded any TIB money for next year. He explained that out of \$7.2 million available, only 5 agencies from the Puget Sound area were awarded any funds. He also commented that all recipients of TIB funds had pedestrian projects linked to schools and 1 was linked to a fatality. Lastly, Steve reported the wastewater treatment plant bid has officially been awarded to IMCO.

c. Dianne Nelson, Finance Director, reported that Dean Katler, District Manager for Waste Management has contacted her and wants to discuss streamlining recycling with all recyclables going into one container. Dianne also gave her annual report to the Council on the status of park and street impact fees as required by RCW.

VI. Public Hearing: Final Public Hearing on the 2004 City of Duvall Budget.

8:17 pm: The Public Hearing was opened.

Carolyn Butler, 28225 NE 144 Pl, Duvall, and Duvall Arts Commissioner, thanked the Council for maintaining the allocation in the 2004 City Budget for the Arts OnStage. She also encouraged Council to consider allocating funds for cultural strategic planning. She believes the community will be better off for having a cultural plan than not.

There was dialogue among Council regarding what the content of the final plan would contain. They also discussed setting out a specific scope of work for the plan, if they were to consider allocating the funds. Council also discussed obtaining samples and references of previous work of the proposed consultant who would write the plan, Patrick Overton.

Ray Burhen, Box 6, Duvall, emphasized that during tight budget times the City must put their money into the core projects. He feels there are many maintenance areas currently not funded and believes when council is considering the budget they should ask themselves does the city need it or doesn't it. He believes the money is better spent on

capital rather than administration. He also hopes that Duvall can be innovative in the future in looking at ways to generate revenue.

8:26 pm: The Public Hearing was closed.

VII. New Business:

1. (AB03-67) Brightmoor Plat Extension Request. *Was moved and seconded (Ibershof-Fullmer) to deny the request from Kathwood, Inc. to grant an additional extension to the Brightmoor Plat and direct staff to bring a Resolution denying the request to the December 11, 2003, City Council meeting.*

Doreen Booth, City Hall Administrator/Planning Director, reviewed the staff report recommending denial of the extension.

Pat Goins, representative for Kathwood, Inc., detailed some of the circumstances surrounding the need to request an additional extension. She also asked Council to postpone their decision until a later meeting so Kathwood, Inc. would have time to prepare additional information for the Council.

Was moved and seconded (Von Tobel-Fullmer) to table the item to the January 8th Council Meeting and to set a date of December 15th for the Planning Department to receive additional information from the applicant. Carried. (7 ayes).

2. (AB03-68) Authorize the Mayor to sign Agreement between the City of Duvall and Kenyon Disend, PLLC, for Legal Services. *Was moved and seconded (Ibershof-Possinger) to authorize the Mayor to sign agreement with Kenyon Disend for Legal Services. Carried. (7 ayes).*

3. (AB03-69) Resolution #03-23 to Surplus a City Truck. *Was moved and seconded (Ibershof-Possinger) to pass Resolution #03-23 declaring a certain city vehicle surplus. Carried. (7 ayes).*

4. (AB03-70) Ordinance #984 amending the Duvall Municipal Code Section 9.02.010(B)(2), to change the timing of Late Notices and Shut-offs for Water Bills. *Was moved and seconded (Ibershof-Loutsis) to adopt Ordinance #984 amending DMC 9.02.010(B)(2).*

There was discussion regarding the current past due utility notice policies. City Finance Director Dianne Nelson explained the reasoning behind changing the current code.

The question was called for (Possinger-Loutsis). Carried. (7 ayes).

The motion to Adopt Ordinance #984. Carried. (7 ayes).

VIII. Executive Session: None

IX. Adjournment:

Was moved and seconded (Ibershof-Possinger) to adjourn. Carried. (7 ayes).

Meeting Adjourned 8:55 p.m.

Signed _____
Mayor Becky Nixon

Attest _____
Jodee Schwinn, City Clerk